



ST. MARY'S COPTIC ORTHODOX CHURCH
4110 204th St SW
Lynnwood, WA 98036

Camp leaders or organizers have to submit the following to the Sunday School, or related supervisor to present to the Church Board for approval, well ahead of time**.

1. A Preliminary Report to include the following:
 - a. Location and duration of camp.
 - b. The age group or family group the camp is intended for.
 - c. Aim and objectives of the camp.
 - d. Agenda and topics that will be discussed in the camp.
 - e. A summary of the content of the topics.
2. Budget Report
3. Standard Church's consent form updated with the camp's information.
4. Standard Church's registration form updated with specific information related to camp.
5. Supervisors', and assistants' names and contact information***.
6. Names of Sunday school teachers or other servants helping in the camp.
7. Names and contact information of external speakers, if any will be invited (after Father Arsanios' approval).
8. Names and contact information of potential campers.
9. Names of parent chaperons when applicable.
10. Means of transportation for Sunday School camps, drivers' names and contact information when applicable.
11. An End Report.
12. Evaluation Forms from Camp Attendees
13. Evaluation form from Board Member supervising.

*Should apply to all Church camps: Sunday School, Youth Group, Boy Scouts, Bible Study Group, and Family Camps.

**At least once month before the board meeting. The board usually meets on the last Saturday of each month.

***For Sunday School camps, supervisors and assistant supervisors for each family are expected to be present at camp for its full duration.